



JOB DESCRIPTION

Position: CNC COORDINATOR
Location: ACORD HEADQUARTERS, NAIROBI-KENYA
Responsible to: CNC CHAIRMAN

Background

ACORD (Agency for Cooperation and Research in Development) is hosting the Comprehensive Africa Agriculture Development Program Non State Actors Coalition (CAADP NSA Coalition - CNC) Interim Secretariat in partnership with USAID's Feed the Future-funded Africa Lead program and therefore seeks to recruit a Coordinator.

ACORD is a Pan African organisation working for Social Justice and Development operating in 18 countries in Africa. ACORD seeks to go beyond addressing the consequences of poverty by understanding, challenging and changing the conditions that cause poverty and exclusion through a Pan Africa Programme that unites practical work, research and advocacy in 4 thematic areas namely:- livelihoods, particularly food sovereignty, peace building & conflict transformation, gender justice & women's rights and Right to Health. ACORD believes that people have a right to a just and equal society. We are committed to making that a reality for people on the margins of African societies. We work in common cause with people who are poor and have been denied their rights to understand, challenge and change these conditions by working in alliance with organizations worldwide to achieve these aims.

The CAADP NSA Coalition (CNC) is envisioned as a key vehicle for amplifying the voice of Non-State Actors (NSA) – including farmers' organisations, private sector, and civil society, among others – on agricultural policies at country, regional and continent level through CAADP mechanisms. Starting in 2010, the CNC has moved from operating as a loose network with ad hoc meetings toward becoming a more structured body, able to address the needs and aspirations of its members who operate at country and regional levels, and advocate effectively for priority policies and program implementation with CAADP whilst maintaining legitimacy across the levels. The purpose of this function is to facilitate dialogue and other critical pieces of CAADP's mission to amplify the voice of NSAs on agricultural policies at the country, regional and continental level.

JOB PURPOSE:

The CNC Coordinator's role is to facilitate and support CNC inputs to these processes and coordinate with the Africa Lead II team to advance efforts to create formal support mechanisms for the coalition.

I. RESPONSIBILITIES

- Coordinate closely with NSAs and stakeholders as relevant to furthering the advancement of agricultural transformation in Africa as outlined in CAADP
- Build, foster, and maintain relationships with key figures and role players within all levels of relevant sectors, including AU, NEPAD, RECs, and government representatives at the continental, regional, and national levels as well as within the NSA community
- Facilitate dialogue among the various stakeholders through conferences and other forums at all levels

- Identify and capitalize on opportunities to engage with and influence relevant stakeholders and further CAADP goals through active networking within the various sectors
- Manage official CNC communication channels (including email, social media, etc.) as well as support initiatives for membership development
- Other responsibilities as required by the CNC

II. SUPERVISION

The Coordinator will initially transition into the position by closely engaging directly with the Interim CNC Coordinator and the steering committee to set the agenda for the coalition. Following a reasonable transition period, the Coordinator will engage and liaise with other CNC members as designated, to plan the day-to-day engagement with NSAs, members, and other potential stakeholders.

Competencies and skills requirements:

- A minimum qualification of Bachelor's degree in social sciences, agriculture, public policy, or related disciplines with 5 years of working experience in a development institution
- At least 5 years of experience working on international development issues in Africa with regional- or continental-level exposure
- At least 5 years exposure to African political institutions (at national or regional level) from a critical/advocacy perspective.
- Excellent verbal and written communication skills (proven written, analytical, presentation and reporting skills and demonstrated computing skills)
- Preferably bilingual in English and French
- High capacity for work output in order to meet tight deadlines and multiple priorities
- Strong networking/relationship-building skills, including ability to anticipate, coordinate, and facilitate activities with colleagues and relevant stakeholders spread across a broad geographic area
- Excellent problem-solving skills and resourcefulness
- Energetic, enthusiastic and interested in learning within a politically charged, dynamic, and diverse work environment
- A strong commitment to develop, promote, and practice CNC vision, mission, values, and strategy