



REPUBLIC OF KENYA

**Kenya Workshop on Food Security Institutional Architecture
28th and 1st February 2018, Crowne Plaza Hotel, Nairobi**

Draft Agenda

Workshop Goals

1. Build a shared understanding of institutional architecture (IA) and its link to food security, the national agricultural investment plan (NAIP), Joint Sector Review (JSR), and Biennial Review (BR) processes.
2. Participate together in real-time deliberations regarding strengths and weaknesses in the Kenyan Institutional Architecture within the IA areas of inquiry.
3. Prioritize IA actions for improvement.
4. Reach consensus on a detailed prioritized IA Improvement Plan.

Profile of participants: 60 representatives of government, civil society, and the private sector

DAY 1: Wednesday 28th February

TIME	ACTIVITY
8.00am – 8.30am	REGISTRATION/COFFEE
8.30am – 9.30am	Opening, Welcome and Introductions ⇒ Brief Welcome Remarks – <i>CAADP Focal Point</i> ⇒ Welcome Remarks – <i>AgCK, ARD & CoG</i> ⇒ Brief Opening Remarks – <i>PS, Ministry of Agriculture</i> ⇒ Introductions, expectations & ground rules – <i>Facilitator</i> ⇒ Workshop Objectives & Agenda - <i>Facilitator</i>
9.30am – 10.45am	Institutional Architecture as a Concept ⇒ Why institutions and why focus on systems and processes and Why institutional architecture is important to Food Security, NAIP, JSR, BR - input presentation by <i>Josephine Love (Ministry of Agriculture) & Dorcas Mwakoi (Africa Lead)</i> (15 minutes) ⇒ Q&A (5 mins) Recap of Kenya IAA ⇒ Update on IAA process carried out in Kenya (Provide handout of table with IAA recommendations and status) + Relevant BR priorities from Kenya BR report (elements 1&7) + JSR plans overview (e.g. timeline etc.) <ul style="list-style-type: none"> • Input presentation 1: <i>Dr. Okeyo - CAADP Focal Person & Dr. Washington Ochola- (Africa Lead) + SAKSS node, John Maina – 15 mins</i> • Input presentation 2: <i>Justus Monda - AgCK (based on the 360-degree survey, feedback: what have the NSA been doing & their plans & feedback from members)</i> With Q&A and discussions between presentations
10.45am – 11.00am	COFFEE/ TEA BREAK
11.10am - 11.40pm	IAA Part 1 Institutional Architecture: Kenyan IA strengths and weaknesses



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TIME	ACTIVITY
	<p><i>Split into 6 groups by table, each discussing IA questionnaire element sub-questions and reporting out on (2-4) survey sub questions on strengths, weaknesses, and how the group scored the sub-elements on a scale of one to five. Tables each get one of the following topics:</i></p> <ul style="list-style-type: none"> ⇒ Policy Element 1: Predictability of the Guiding Policy Framework ⇒ Policy Element 2: Policy Development and Coordination ⇒ Policy Element 3: Inclusivity and Stakeholder Consultation ⇒ Policy Element 4: Evidence-based analysis ⇒ Policy Element 5: Policy Implementation ⇒ Policy Element 6: Mutual Accountability
11.40am – 12.40pm	<p>Table reports and whole group discussions: Kenyan IA status by sub-element <i>Table reports (5 minutes each) and full group discussions (5 minutes of discussion following each report)</i></p> <ul style="list-style-type: none"> ⇒ Policy Element 1: Predictability of the Guiding Policy Framework ⇒ Policy Element 2: Policy Development and Coordination ⇒ Policy Element 3: Inclusivity and Stakeholder Consultation ⇒ Policy Element 4: Evidence-based analysis ⇒ Policy Element 5: Policy Implementation ⇒ Policy Element 6: Mutual Accountability
12.40pm – 1.00pm	<p>Each participant individually completes 20 question IA survey scoring on Kenyan IA (5 pt. scale)</p>
1.00pm – 2.00pm	<p>LUNCH BREAK</p>
2.00pm – 2.20pm	<p>Report out on scores awarded, survey questions with the widest discrepancies in perception highlighted</p>
2.20pm – 3.20pm	<p>IAA Part 2 – Putting in Place the Right Institutional Architecture for Food Security under a devolved system <i>Table Groups reconvene and discuss what could be done to improve IA Policy sub-elements that need improvement. They also discuss what needs to be done at the county v. national level to improve this sub-element. Optional exercise: if key constraint lends itself to mapping: map out key constraint and visualize how an improved IA of this sub-element would look.</i></p> <ul style="list-style-type: none"> ⇒ Policy Element 1: Predictability of the Guiding Policy Framework ⇒ Policy Element 2: Policy Development and Coordination ⇒ Policy Element 3: Inclusivity and Stakeholder Consultation ⇒ Policy Element 4: Evidence-based analysis ⇒ Policy Element 5: Policy Implementation ⇒ Policy Element 6: Mutual Accountability
3.20pm – 3.40pm	<p>Table report-outs and discussions groups 1 & 2</p>
3.40pm – 4.00pm	<p>COFFEE BREAK</p>
4.00pm – 4.45pm	<p>Table reports and discussions groups 3, 4, 5, & 6</p>
4.45pm – 5.00pm	<p>Closing remarks and Recap of Day 1</p>



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DAY 2: Thursday 1st March

TIME	ACTIVITY
8.30am – 9.00am	COFFEE
9.00am – 9.15am	Introduction to Day 2 ⇒ <i>Review of Day 1</i> ⇒ <i>Day 2 agenda</i>
9.15am – 10.45am	Reaching Agreement on the IA Improvement Plan ⇒ Review of IA questions that got the lowest scores ⇒ Discussion about which are the easiest to fix “the low hanging fruit” ⇒ Voting on top 6 priorities for action planning (using colored sticky notes) ⇒ Break back into groups each proposing actions plans (who, what, where, when, how) for top 6 prioritized areas for improvement
10.45am – 11.00am	COFFEE/ TEA BREAK
11.15am - 12.30pm	IA Improvement Plan Presentation ⇒ <i>Reporting out of break out groups who, what, where, when, how, for group feedback</i>
11.30am – 1.00pm	Preparation for 2 p.m. presentation (making adjustments, PPTs, maps, etc.)
1.00pm – 2.00pm	LUNCH BREAK <i>High level audience (senior ministry officials and donor community working on agriculture) invited to join participants for lunch and 2 p.m. presentation of Workshop Highlights and IA Improvement Plan. Includes donor representatives.</i>
2.00pm – 4.00pm	Participant Presentations ⇒ Workshop Highlights (<i>Josephine Love</i>) ⇒ IA Roadmap of Prioritized Actions, who will do what by when (<i>Highlights of six priority areas</i>) Short Q&A
4.00pm – 4.30pm	Feedback on utility of workshop and any suggestions for future workshops (evaluation questionnaire issued at the end of the meeting) Closing remarks
4.30pm – 5.00pm	Coffee and Departure

After the Workshop Steps:

- IA Improvement Action Plan presented to the CAADP team
- ARD donor group presentation on IA Improvement Action Plan

Expected Meeting Outputs

- The IA improvement plan
- Follow-up IAA meeting (one year later)
- Consolidated workshop report
- Participant IAA survey results